

Pirton Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/08/2025		
	Cash in Hand 01/04/2025		162,414.66
	ADD Receipts 01/04/2025 - 31/08/2025		363,688.52
	SUBTRACT Payments 01/04/2025 - 31/08/2025		526,103.18
	Cash in Hand 31/08/2025 (per Cash Book)		411,236.38
B			114,866.80
	Cash in hand per Bank Statements		
	Petty Cash 31/08/2025	0.00	
	Pirton Parish Council Unity Trust 31/08/2025	114,866.80	
			114,866.80
B	Less unrepresented payments		
			114,866.80
	Plus unrepresented receipts		
	Adjusted Bank Balance		114,866.80
	A = B Checks out OK		

Pirton Parish Council

11 September 2025 (2025-2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
89	Stationery	11/09/2025		Pirton Parish Council		Clerk Office Software	Edward Roberts (Clerk)	Z	81.00		81.00
90	Room Hire	11/09/2025		Pirton Parish Council		Room Hire	Village Hall	Z	21.25		21.25
91	Sports Pavilion	11/09/2025		Pirton Parish Council	NW/05	New Pavilion Construction	Parrott Construction	S	38,315.35	7,663.07	45,978.42
92	Sports Pavilion	11/09/2025		Pirton Parish Council	2332	New Pavilion Construction	RLP Surveyors	S	900.00	180.00	1,080.00
93	Street Cleaner	11/09/2025		Pirton Parish Council		Street Cleaning	Tony Smart	Z	183.15		183.15
94	Village Greens	11/09/2025		Pirton Parish Council		Village Greens Grass	Andrew Burton	Z	320.00		320.00
95	Water	18/09/2025		Pirton Parish Council	2600796	Allotments Water	Castle Water	Z	14.80		14.80
96	Salary	11/09/2025		Pirton Parish Council		Salary	Melisa Janine Budd Clerk	Z	658.04		658.04
97	Room (Office Expenses)	11/09/2025		Pirton Parish Council		Expenses	Melisa Janine Budd Clerk	Z	30.00		30.00
98	Telephone	11/09/2025		Pirton Parish Council		Expenses	Melisa Janine Budd Clerk	Z	20.00		20.00
99	Stationery	11/09/2025		Pirton Parish Council		Expenses	Melisa Janine Budd Clerk	S	27.22	5.45	32.67
100	Postage & Mileage	11/09/2025		Pirton Parish Council		Expenses	Melisa Janine Budd Clerk	Z	13.60		13.60
101	Tax	11/09/2025		Pirton Parish Council		Tax & Employers NI	HMRC Clerk's Tax	Z	164.60		164.60
102	Sports Pavilion	11/09/2025		Pirton Parish Council	SKA-257-PPH	New Pavilion Construction	Simon Knight Architects	S	975.00	195.00	1,170.00
Total									41,724.01	8,043.52	49,767.53

Pirton Parish Council

11 September 2025 (2025-2026)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
69	Sports Pavilion	22/08/2025		Pirton Parish Council		Football Foundation Pavilion Gr	Football Foundation	Z	19,803.00		19,803.00
70	VAT Reclaimed	27/08/2025		Pirton Parish Council		VAT Reclaim	HMRC VAT	Z	16,771.11		16,771.11
71	Sports Pavilion	27/08/2025		Pirton Parish Council	R26624994	Donation	E C	Z	100.00		100.00
72	Sports Pavilion	28/08/2025		Pirton Parish Council		Donation	John Souster	Z	1,000.00		1,000.00
73	Sports Pavilion	01/09/2025		Pirton Parish Council		Donation	J & Z Burton	Z	100.00		100.00
74	Sports Pavilion	05/09/2025		Pirton Parish Council		Donation	J Porter	Z	100.00		100.00
75	New Pavilion PWLB/Donors	08/09/2025		Pirton Parish Council		Donation	Owain Lister	Z	2,000.00		2,000.00
76	War Memorial	09/09/2025		Pirton Parish Council		War Memorial Maintenance	Pirton Heritage Support Gr	Z	1,421.61		1,421.61
77	Precept	11/09/2025		Pirton Parish Council		Precept Second Payment	North Herts District Council	Z	34,000.00		34,000.00
Total									75,295.72		75,295.72